

Instruction for Submitting the Application

1. Entertainment tax is exempted only for concerts held within the Colombo Local Government Area.
2. Entertainment tax is exempted only if all artists participating in the event must be amateurs.
3. Entertainment tax is not exempted if foreign artists are participated.
4. Following documents should be submitted.
 - The certificated issued by the Public Performance Board should be submitted.
 - Request letter should be submitted by stating that all participants are amateurs.
 - If the applicant is not the producer, a letter must be submitted stating that the producer has given permission to issue the certificate in the name of the applicant.
 - Electronic or print advertisement should be submitted.
 - Original tickets issued for the relevant show should be submitted along with the application form.
 - In case, the items presented in the show should be submitted.
5. The application must be submitted at least 10 days prior to the date of the show.
6. When submitting applications through the website, photos (pdf/jpeg/doc) of all the above documents should be attached via Google Form.
7. If there are any amendments after submission of the application, the applicants will be notified by email, phone or WhatsApp within one working day.
8. Applicants who are able to issue the entertainment tax certificate will be informed by phone and to get the certificate, they should bring the original copies of the documents presented above to the Sri Lanka Arts Council office at Battaramulla, Setshiripaya.
9. The application form should be completed and brought by you and the application form can be downloaded from our website.

Note that the originals of the documents submitted through the website should be submitted intact while visiting the office to get the certificate, otherwise the certificate may be invalid and a re-certificate will have to be applied for.